

**REGULAR COUNCIL MEETING
TUESDAY FEBRUARY 7, 2023
5:30 P.M.
COMMUNITY CENTER**

CALL TO ORDER:

MAYOR STROM CALLED THE MEETING TO ORDER AT 5:30.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

MEMBERS PRESENT: TOBY STROM, JORDAN GUNUFSON, LUKE BURD, AND BETH HAGEN.
MEMBER(S) ABSENT: LUKE SYVERSON

PETER TRANBY – PUBLIC WORKS SUPERVISOR

MELISSA FINSETH – CLERK/TREASURER

REBECCA BOEHRNSEN - LICENSED ASSISTED LIVING DIRECTOR FOR POPLAR MEADOWS
OF MCINTOSH

DETERMINATION OF QUORUM:

QUORUM WAS MET.

AGENDA ADDITIONS:

APPROVAL OF MINUTES:

- a. JANUARY 12, 2023 REGULAR COUNCIL MEETING

MOTION BY JORDAN GUNUFSON AND SECONDED BY LUKE BURD TO APPROVE THE
JANUARY 12, 2023 REGULAR COUNCIL MEETING MINUTES. PASSED UNOPPOSED.

PUBLIC CONCERNS:

NONE

MEDA AND POPLAR MEADOWS :

- a. RENTAL STATUS

THERE ARE CURRENTLY TWENTY-THREE RESIDENTS. ONE – TWO BEDROOM
APARTMENTS AND THREE – ONE BEDROOM APARTMENTS AVAILABLE FOR RENT.

b. APPROVE POPLAR MEADOWS MONTHLY BILLS

MOTION BY BETH HAGEN AND SECONDED BY JORDAN GUNUFSON TO APPROVE THE MONTHLY BILLS IN THE AMOUNT OF \$68,538.20. PASSED UNOPPOSED.

c. DEBT PAYMENT

MOTION BY LUKE BURD AND SECONDED BY JORDAN GUNUFSON TO WAIVE A DEBT PAYMENT FOR THE MONTH OF FEBRUARY, DUE TO THE PRE-PAYMENT MADE IN DECEMBER 2022. PASSED UNOPPOSED.

d. CARPET BID

REBECCA BOERNSSEN INFORMED THE COUNCIL THAT MURPHY FLOORING CAME IN WITH A BID OF \$416.00 TO REPLACE CARPETING AT POPLAR MEADOWS IN ONE OF THE ROOMS. SINCE THE DOLLAR AMOUNT WAS LESS THAN \$500.00, NO COUNCIL APPROVAL WAS NEEDED.

OLD BUSINESS:

a. WATER TOWER

THE PROJECT BID OPENING WAS HELD ON MONDAY, FEBRUARY 6, 2023 AT 1:00. BIDS WERE OPENED PUBLICLY THROUGH QUESTCDN'S ONLINE BIDDING PLATFORM. MELISSA FINSETH AND PETER TRANBY PARTICIPATED, VIA THE ZOOM APP, TO WATCH THE BIDDING PROCESS AND TO ASK OR ANSWER QUESTIONS IF NECESSARY. BENJAMIN FELDMAN, OF KLM ENGINEERING, INC., HANDLED THE BIDDING PROCESS ON BEHALF OF THE CITY OF MCINTOSH. MR. FELDMAN WROTE THE FOLLOWING IN HIS BID EVALUATION:

“IN REVIEW OF DOCUMENTATION PROVIDED BY EACH OF THE BIDDERS, ALL BIDDERS MEET THE QUALIFICATIONS OF THE SPECIFICATIONS AND ARE CONSIDERED RESPONSIBLE BIDDERS ELIGIBLE FOR AWARD OF THIS PROJECT. BASED ON REFERENCES, THE LOW BIDDER, TANKSCO, INC., IS HIGHLY RECOMMENDED, HAS SUCCESSFULLY COMPLETED RECENT PROJECT, AND HAS EXPERIENCE WITH THIRD PARTY INSPECTION OVERSITE. TANKSCO, INC. WAS ALSO CONTACTED TO CONFIRM THEIR INTENT TO HONOR THEIR BASE BID AND ALTERNATE AMOUNTS AND IS AWARE OF THE PROJECT EXPECTATIONS. KLM RECOMMENDS AWARDDING THE CONTRACT TO THE LOWEST BIDDER, TANKSCO, INC., FOR EITHER THE BASE BID TOTAL OF \$346,500.00 OR THE BASE BID PLUS DEDUCT ALTERNATE #1 (ELIMINATION OF THE FLAG LOGOS) TOTAL AMOUNT OF \$343,500.00.”

MOTION BY LUKE BURD AND SECONDED BY BETH HAGEN TO ACCEPT THE BIDS AS PRESENTED. PASSED UNOPPOSED. THE PROJECT IS SLATED TO BEGIN MAY 1, 2023 THROUGH MID JUNE.

NEW BUSINESS:

a. **REPLACE CARPETS IN COMMUNITY CENTER OFFICES**

THE CITY WILL BE LOOKING FOR QUOTES TO REPLACE THE CARPETING IN THE COMMUNITY CENTER OFFICES. THE CARPET IS ORIGINAL TO THE BUILDING AND IS OVER THIRTY YEARS OLD.

APPROVAL OF MONTHLY BILLS:

MOTION BY LUKE BURD AND SECONDED BY JORDAN GUNUFSON TO APPROVE THE MONTHLY BILLS IN THE AMOUNT OF \$20,438.39. PASSED UNOPPOSED.

COUNCIL & STAFF REPORTS:

BETH HAGEN WAS APPROACHED ON THE STATUS OF THE COMMUNITY CENTER KITCHEN. YEARS AGO, THE CITY WAS INSTRUCTED, BY THE STATE, TO STOP USING THE KITCHEN TO SERVE THE PUBLIC FOR EVENTS LIKE SWING INTO SPRING ETC – THE STATE DEEMED IT TO BE IN NONCOMPLIANCE. THE CITY’S CURRENT POLICY IS TO ALLOW PRIVATE EVENTS EITHER COOK THE FOOD AT HOME AND BRING IT IN, OR TO HAVE THE EVENT PROFESSIONALLY CATERED.

MELISSA FINSETH INFORMED THE COUNCIL THAT GOVERNOR WALZ SIGNED JUNETEETH INTO LAW ON FEBRUARY 3, 2023. JUNETEEN JOINS ELEVEN OTHER HOLIDAYS IN WHICH CITY HALLS ARE TO BE CLOSED FOR BUSINESS ACCORDING TO STATE LAW.

NOTICES & CORRESPONDENCE:

ADJOURNMENT:

MOTION BY JORDAN GUNUFSON AND SECONDED BY LUKE BURD TO ADJOURN AT 5:56. PASSED UNOPPOSED.