

**REGULAR COUNCIL MEETING
THURSDAY JULY 13, 2023
5:30 P.M.
COMMUNITY CENTER**

CALL TO ORDER:

MAYOR STROM CALLED THE MEETING TO ORDER AT 5:30

PLEDGE OF ALLEGIANCE:

ROLL CALL:

MEMBERS PRESENT: MAYOR TOBY STROM, JORDAN GUNUFSON, BETH HAGEN, LUKE BURD, AND LUKE SYVERSON

REBECCA BOEHRNSEN - LICENSED ASSISTED LIVING DIRECTOR FOR POPLAR MEADOWS OF MCINTOSH

MELISSA FINSETH – CITY CLERK/TREASURER

GUEST: ELIZABETH KILDAL

DETERMINATION OF QUORUM:

QUORUM WAS MET

AGENDA ADDITIONS:

- h. BUILDING PERMIT – JASON SMEBY

MOTION BY LUKE BURD AND SECONDED BY JORDAN GUNUFSON TO APPROVE THE AGENDA WITH THE ADDITION. PASSED UNOPPOSED

APPROVAL OF MINUTES:

- a. JUNE 6, 2023 REGULAR COUNCIL MEETING MINUTES

MOTION BY LUKE BURD AND SECONDED BY BETH HAGEN TO APPROVE THE JUNE 6, 2023 REGULAR COUNCIL MEETING MINUTES. PASSED UNOPPOSED

PUBLIC CONCERNS:

ELIZABETH KILDAL WAS IN ATTENDANCE TO ASK IF HOMES WITH 800 SQUARE FEET OF LIVING SPACE ARE PERMISSABLE IN THE HEGG ADDITION. MS. KILDAL IS CONSIDERING BUILDING A HOME IN THE HEGG ADDITION AND NEEDED CLARIFICATION ON WHAT IS ALLOWED. PER THE BYLAWS, NO DWELLING LESS THAN 1,100 SQUARE FEET OF LIVING SPACE IS PERMISSABLE.

MEDA AND POPLAR MEADOWS :

a. RENTAL STATUS

REBECCA BOEHRNSEN REPORTED THAT POPLAR MEADOWS IS NEARLY AT FULL CAPACITY WITH 1 – 2 BEDROOM AND 1 – EFFICIENCY APARTMENTS AVAILABLE.

IT WAS ALSO REPORTED THAT DANETTE STROM RESIGNED AS CLINICAL NURSE SUPERVISOR AND ELIZABETH RUFFENACH WOULD BE PROMOTED INTO THAT POSITION.

b. APPROVE POPLAR MEADOWS MONTHLY BILLS

MOTION BY JORDAN GUNUFSON AND SECONDED BY BETH HAGEN TO APPROVE THE MONTHLY BILLS IN THE AMOUNT OF \$82,232.60. PASSED UNOPPOSED.

MOTION BY JORDAN GUNUFSON AND SECONDED BY LUKE BURD TO APPROVE THE PURCHASE OF A NEW WATER HEATER FOR THE KITCHEN IN THE AMOUNT OF \$6,000.00. PASSED UNOPPOSED.

MOTION BY LUKE SYVERSON AND SECONDED BY JORDAN GUNUFSON TO APPROVE THE PURCHASE OF TWO (2) AIR CONDITIONING UNITS. PASSED UNOPPOSED.

c. DEBT PAYMENT

MOTION BY BETH HAGEN AND SECONDED BY LUKE SYVERSON TO APPROVE A \$5,000.00 DEBT PAYMENT. PASSED UNOPPOSED.

OLD BUSINESS:

NEW BUSINESS:

a. BUILDING PERMIT – DOWNING

MOTION BY LUKE BURD AND SECONDED BY LUKE SYVERSON TO APPROVE A BUILDING PERMIT, FOR A FENCE, FOR KATHLEEN DOWNING. PASSED UNOPPOSED.

b. BUILDING PERMIT – ROCK

MOTION BY LUKE BURD AND SECONDED BY LUKE SYVERSON TO APPROVE A BUILDING PERMIT, FOR A SHOP, FOR GARRETT ROCK. PASSED UNOPPOSED.

c. PROPANE AND FUEL PRE-BUY

MOTION BY JORDAN GUNUFSON AND SECONDED BY LUKE BURD TO APPROVE THE PRE-BUY OF 2,000 GALLONS OF PROPANE AND FUEL IN THE AMOUNT OF \$2,900.00. PASSED UNOPPOSED.

d. SET PRELIMINARY BUDGET MEETING FOR AUGUST

THE PRELIMINARY BUDGET MEETING HAS BEEN SET FOR 6:30 ON AUGUST 10, 2023.

e. WIN-E-MAC FUNDRAISING SPONSORSHIP

MOTION BY LUKE BURD AND SECONDED BY BETH HAGEN TO APPROVE \$100.00 DONATION TO THE WIN-E-MAC FOOTBALL TEAM. PASSED UNOPPOSED.

f. STREET REPAIR QUOTE

MOTION BY LUKE SYVERSON AND SECONDED BY JORDAN GUNUFSON TO APPROVE THE QUOTE FOR CEMENT REPAIR, ALONG FIRST STREET NW, IN THE AMOUNT OF \$1,782.00. PASSED UNOPPOSED.

g. 2023 DATA PRACTICE POLICIES

MOTION BY LUKE BURD AND SECONDED BY BETH HAGEN TO APPROVE THE 2023 DATA PRACTICE POLICIES. PASSED UNOPPOSED.

h. BUILDING PERMIT – JASON SMEBY

MOTION BY LUKE SYVERSON AND SECONDED BY JORDAN GUNUFSON TO APPROVE THE BUILDING PERMIT, FOR A SHOP TO BE BUILT ON THE VACANT LOT ALONG COUNTY ROAD 8, FOR JASON SMEBY. PASSED UNOPPOSED.

APPROVAL OF MONTHLY BILLS:

MOTION BY JORDAN GUNUFSON AND SECONDED BY LUKE BURD TO APPROVE THE REMAINING BILLS FOR JUNE 2023 IN THE AMOUNT OF \$56,406.73 AND THE JULY MONTHLY BILLS IN THE AMOUNT OF \$179,128.52. PASSED UNOPPOSED.

COUNCIL & STAFF REPORTS:

LUKE BURD INQUIRED ABOUT GRANTS TO UPDATE THE COMMUNITY CENTER KITCHEN. BETH HAGEN SAID SHE WOULD LOOK INTO IT AND REPORT BACK WITH WHAT SHE FINDS.

NOTICES & CORRESPONDENCE:

ADJOURNMENT:

MOTION BY BETH HAGEN AND SECONDED BY LUKE SYVERSON TO ADJOURN AT 6:27. PASSED UNOPPOSED.