

**REGULAR COUNCIL MEETING
TUESDAY SEPTEMBER 12, 2023
5:30 P.M.
COMMUNITY CENTER**

CALL TO ORDER:

MAYOR STROM CALLED THE MEETING TO ORDER AT 5:30

PLEDGE OF ALLEGIANCE:

ROLL CALL:

MEMBERS PRESENT: MAYOR TOBY STROM, BETH HAGEN, LUKE BURD, AND LUKE SYVERSON

MEMBER ABSENT: JORDAN GUNUFSON

MELISSA FINSETH – CLERK/TREASURER

REBECCA BOEHRNSEN - LICENSED ASSISTED LIVING DIRECTOR FOR POPLAR MEADOWS OF MCINTOSH

DETERMINATION OF QUORUM:

QUORUM MET

AGENDA ADDITIONS:

APPROVAL OF MINUTES:

- a. AUGUST 10, 2023 REGULAR COUNCIL MEETING MINUTES

MOTION BY LUKE BURD AND SECONDED BY LUKE SYVERSON TO APPROVE THE AUGUST 10, 2023 REGULAR COUNCIL MEETING MINUTES. PASSED UNOPPOSED.

- b. 2024 PRELIMINARY BUDGET MEETING

MOTION BY LUKE SYVERSON AND SECONDED BY LUKE BURD TO APPROVE THE 2024 PRELIMINARY BUDGET MEETING MINUTES. PASSED UNOPPOSED.

PUBLIC CONCERNS:

NONE

MEDA AND POPLAR MEADOWS :

a. RENTAL STATUS

REBECCA BOEHRNSEN REPORTED THAT POPLAR MEADOWS CURRENTLY HAS 26 RESIDENTS. THERE IS 1 – 1 BEDROOM APARTMENT AVAILABLE TO RENT.

b. APPROVE POPLAR MEADOWS MONTHLY BILLS

MOTION BY LUKE SYVERSON AND SECONDED BY LUKE BURD TO APPROVE THE MONTHLY BILLS IN THE AMOUNT OF \$93,775.84. PASSED UNOPPOSED.

c. DEBT PAYMENT

MOTION BY LUKE SYVERSON AND SECONDED BY LUKE BURD TO APPROVE A DEBT PAYMENT OF \$10,000.00. PASSED UNOPPOSED.

d. BID APPROVAL FOR NURSING SOFTWARE

MS. BOEHRNSEN STATED THE NEED FOR AN ALL-IN-ONE MANAGEMENT SYSTEM TO HELP STREAMLINE AND AUTOMATE NURSING PROCESSES. WITH SOME RESEARCH, SHE FOUND THAT ELDERMARK SENIOR LIVING SOFTWARE FITS THE NEED. THE ANNUAL FEE IS LOCKED IN FOR THE NEXT THREE YEARS, WITH A 30% DISCOUNT, IN THE AMOUNT OF \$3,276.00. MOTION BY LUKE SYVERSON AND SECONDED BY LUKE BURD TO APPROVE THE SOFTWARE. PASSED UNOPPOSED.

OLD BUSINESS:

NONE

NEW BUSINESS:

a. UPDATE PERSONNEL POLICY HANDBOOK

THE CITY CLERK INFORMED THE COUNCIL THAT THE STATE VOTED TO ALLOW PERSONAL TIME OFF MANDATORY FOR ALL CITY EMPLOYEES BEGINNING JANUARY 1, 2024. PART – TIME, SEASONAL AND VOLUNTEER FIREFIGHTERS WILL EARN 12 PERSONAL DAYS, PER YEAR, WHICH MATCHES UP WITH THE CITY’S CURRENT POLICY. THE CITY’S PERSONNEL POLICY WILL BE UPDATED TO REFLECT THE NEW CHANGES. MOTION BY LUKE SYVERSON AND SECONDED BY LUKE BURD TO APPROVE THE UPDATE. PASSED UNOPPOSED.

b. PARK FLAGS

DISCUSSION WAS HAD ABOUT POTENTIALLY MOVING THE THREE FLAG POLES, AT ROHOLT PARK, FOR MAINTENANCE REASONS. THE CURRENT LOCATION, OF THE VFW MEMORIAL FLAGS, ARE IN A LOW SPOT IN THE MIDDLE OF THE PARK, WHICH MAKES IT DIFFICULT TO GET EQUIPMENT IN TO REPLACE THEM WHEN NEEDED. THE LOCATION BEING CONSIDERED IS BY THE ARMY TANK, WHICH WILL PROVIDE BETTER VISIBILITY AND IS ON HIGHER GROUND FOR MAINTENANCE. NO MOTIONS WERE MADE AS THIS REQUIRES DISCUSSION, WITH FORMER MCINTOSH VFW MEMBERS, FOR THEIR INPUT.

c. SET TRUTH IN TAXATION MEETING

COUNCIL AGREED TO HOLD THE TRUTH IN TAXATION PUBLIC MEETING ON DECEMBER 12, 2023 AT 6:30 AT THE MCINTOSH COMMUNITY CENTER.

APPROVAL OF MONTHLY BILLS:

MOTION BY LUKE BURD AND SECONDED BY BETH HAGEN TO APPROVE THE MONTHLY BILLS IN THE AMOUNT OF \$15,478.60. PASSED UNOPPOSED.

COUNCIL & STAFF REPORTS:

BETH HAGEN PRESENTED INFORMATION, FROM THE USDA, REGARDING A FEDERAL GRANT, LOAN OR THE COMBINATION OF THE TWO, FOR THE COMMUNITY CENTER KITCHEN UPDATE. FURTHER INFORMATION, FROM THE CITY'S LOCAL RURAL DEVELOPMENT OFFICE, IS NEEDED BEFORE WE CAN PROCEED.

LUKE SYVERSON INFORMED THE COUNCIL THAT A STORM DRAINAGE PIPE NEEDS TO BE REPLACE LOCATED ALONG 4TH STREET NW. PUBLIC WORKS SUPERINTENDANT, PETER TRANBY, IS AWARE OF THE SITUATION.

COUNCIL WILL HOLD A PUBLIC HEARING, IN NOVEMBER, FOR ORDINANCES INVOLVING CANNABIS LAWS AND CHANGES TO THE CITY'S UTILITY BILLING PROCEDURE.

NOTICES & CORRESPONDENCE:

ADJOURNMENT:

MOTION BY BETH HAGEN AND SECONDED BY LUKE BURD TO ADJOURN AT 6:13. PASSED UNOPPOSED.