

**REGULAR COUNCIL MEETING  
THURSDAY OCTOBER 12, 2023  
5:30 P.M.  
COMMUNITY CENTER**

**CALL TO ORDER:**

MAYOR STROM CALLED THE MEETING TO ORDER AT 5:30

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

MEMBERS PRESENT: MAYOR TOBY STROM, LUKE SYVERSON AND BETH HAGEN  
MEMBERS ABSENT: LUKE BURD AND JORDAN GUNUFSON

MELISSA FINSETH – CLERK/TREASURER

REBECCA BOEHRNSEN - LICENSED ASSISTED LIVING DIRECTOR FOR POPLAR MEADOWS  
OF MCINTOSH

GUESTS: KRISTI THORFINSSON, ROY SONKOWSKY AND AUSTIN CASE

**DETERMINATION OF QUORUM:**

QUORUM WAS MET

**AGENDA ADDITIONS:**

- d. FLOURIDE PUMP

**APPROVAL OF MINUTES:**

- a. SEPTEMBER 12, 2023 REGULAR COUNCIL MEETING MINUTES

MOTION BY BETH HAGEN AND SECONDED BY LUKE SYVERSON TO APPROVE THE  
SEPTEMBER 12, 2023 REGULAR COUNCIL MEETING MINUTES. PASSED UNOPPOSED.

- b. 2024 FINAL BUDGET MEETING

MOTION BY LUKE SYVERSON AND SECONDED BY BETH HAGEN TO APPORVE THE 2024  
FINAL BUDGET MEETING MINUTES.

**PUBLIC CONCERNS:**

KRISTI THORFINSSON WAS IN ATTENDANCE TO REVIEW THE 2019 SMALL CITIES DEVELOPMENT GRANT SUMMARY. THE GRANT PROGRAM PROVIDED HOME UPGRADES TO SEVENTEEN MULTI-FAMILY UNITS, EIGHT DUPLEX UNITS, AND THREE SINGLE FAMILY RENTAL UNITS. \$30,000.00 OF COMMITTED LEVY FUNDS WERE LOANED OUT AND APPROXIMATELY \$350,000.00 IN DEFERRED SCDP LOANS.

**MEDA AND POPLAR MEADOWS :**

a. RENTAL STATUS

REBECCA BOEHRNSEN REPORTED THAT POPLAR MEADOWS CURRENTLY HAS TWENTY - FIVE RESIDENTS. THERE ARE TWO – ONE BEDROOM APARTMENTS AVAILABLE.

b. APPROVE POPLAR MEADOWS MONTHLY BILLS

MOTION BY LUKE SYVERSON AND SECONDED BY BETH HAGEN TO APPROVE ALL THE MONTHLY BILLS IN THE AMOUNT OF \$76,202.35. PASSED

c. DEBT PAYMENT

MOTION BY LUKE SVYERSON AND SECONDED BY BETH HAGEN TO APPROVE A \$5,000.00 DEBT PAYMENT. PASSED

d. BID APPROVAL FOR CARPET

MOTION BY LUKE SYVERSON AND SECONDED BY BETH HAGEN TO APPROVE THE CARPET BID, BY SCHULZ CARPET, IN THE AMOUNT OF \$3,500.00. PASSED.

**OLD BUSINESS:**

a. REESE PROPERTY

COUNCIL DISCUSSED WHEN THE HOUSE, ON THE CAROL ANN REESE PROPERTY, WILL BE TORN DOWN OR BURNED DOWN. MAYOR SAID THE FIRE DEPARTMENT WILL BURN IT IN SPRING OF 2024. THE CITY PURCHASED THE PROPERTY DECEMBER OF 2019.

b. DUMP TRUCK

IN YEARS PAST, THE CITY HAS PUT THE DUMP TRUCK UP ON BIDS, BUT WITH NO VIABLE OFFERS THE CITY OPTED TO KEEP IT. A COUNCILMEMBER RECENTLY ASKED THAT WE GET AN AUCTION COMPANY INVOLVED TO SELL IT. MAYOR STROM SAID HE WOULD CONTACT MCMULLEN AUCTION COMPANY TO FIND OUT IF THEY WOULD HANDLE IT FOR US. COUNCIL AGREED.

**NEW BUSINESS:**

a. **RESOLUTION – DELINQUENT UTILITIES AND MOWING CHARGES**

MOTION BY BETH HAGEN AND SECONDED BY LUKE SYVERSON TO ASSESS DELINQUENT UTILITIES AND MOWING CHARGES TO THE 2024 TAX ROLL. THE CITY CLERK NOTED THAT THE DELINQUENT UTILITY AMOUNTS ARE DOWN SIGNIFICANTLY FROM YEARS PAST. MOTION PASSED AND CARRIED.

b. **PROTECT PROGRAM ATP-2 GRANT**

COUNCIL DISCUSSED WHETHER TO PURSUE THE PROTECT PROGRAM ATP-2 GRANT FOR ROADS AND SIDEWALKS. THE NORTHWEST MINNESOTA AREA TRANSPORTATION PARTNERSHIP IS SOLICITING PROJECTS FOR ANY ROAD OR STREET UNDER THE JURISDICTION OF AND MAINTAINED BY A PUBLIC AUTHORITY AND OPEN TO PUBLIC TRAVEL. AVAILABLE FEDERAL FUNDING IN THIS SOLICITATION IS \$500,000, TOTAL, FOR THE NORTHWEST CORNER OF MINNESOTA. THE GRANT WOULD ALLOW FOR AN 80% CAP AND REQUIRES A MINIMUM OF 20% MATCH. CITIES UNDER 5,000 POPULATION, TOWNSHIPS, AND NON-PROFIT ENTITIES NEED TO OBTAIN A PROJECT SPONSOR (ENGINEERING FIRM).

COUNCIL REVIEWED WHAT WAS BEING OFFERED AND DECIDED THAT EVEN THOUGH THE ROAD AND SIDEWALK MATERIALS WOULD BE COVERED, THE ENGINEERING FEES WOULD NOT BE AND WILL REQUIRE US TO ADDRESS THE WATER AND SEWER INFRASTRUCTURE, WHICH WE ARE NOT FINANCIALLY READY TO COVER.

c. **BUILDING PERMIT – MCINTOSH SENIOR LIVING**

MOTION BY LUKE SYVERSON AND SECONDED BY BETH HAGEN TO APPROVE THE MCINTOSH SENIOR LIVING BUILDING PERMIT FOR A 60 x 30 FOOT SHED. PASSED UNOPPOSED.

**APPROVAL OF MONTHLY BILLS:**

MOTION BY LUKE SYVERSON AND SECONDED BY BETH HAGEN TO APPROVE THE MONTHLY BILLS IN THE AMOUNT OF \$24,725.87. PASSED UNOPPOSED.

**COUNCIL & STAFF REPORTS:**

**NOTICES & CORRESPONDENCE:**

**ADJOURNMENT:**

MOTION BY BETH HAGEN AND SECONDED BY LUKE SYVERSON TO ADJOURN AT 6:15. PASSED UNOPPOSED.