

Mayor: Toby Strom * City Clerk/Treasurer: Melissa Finseth

Minutes

December 4, 2025

The meeting of the McIntosh City Council was called to order by Mayor Toby Strom at 5:30 PM
Thursday December 4, 2025

Present: Toby Strom, Luke Syverson, Beth Hagen, Mark Simonson, Adam Strutz

- 1) Motion by Councilmember Simonson and seconded by Councilmember Syverson to approve the November 13, 2025 minutes. Passed and carried.
- 2) Motion by Councilmember Syverson and seconded by Councilmember Strutz to approve the November 13, 2025 Public hearing minutes. Passed and carried

MEDA and Poplar Meadows Committee Reports: *REBECCA BOEHRNSEN - LICENSED
ASSISTED LIVING DIRECTOR FOR POPLAR MEADOWS

- 3) Poplar Meadows Committee member Boehrsen reported there are currently 25 residents at Poplar Meadows with three open apartments.
- 4) Motion by Councilmember Syverson to approve the submitted claims for Poplar Meadows in the amount of \$69,139.68. Motion was seconded by Councilmember Hagen and carried.

Old Business

New Business

- 5) Councilmember Syverson presented the resolution to designate the McIntosh Community Center located at 115 Broadway NW as its official polling place for the City's special elections only. Resolution was seconded by Councilmember Simonson. Councilmembers voting in the affirmative: Hagen, Simonson, Strutz and Syverson. Councilmembers voting in the negative: None.

Upon the vote, Mayor Strom declared the resolution adopted effective December 4, 2025

6) Motion by Councilmember Syverson to approve allowing FarmChek Services, Inc. to file the City's 2025 payroll, 1099 and 1098 tax forms. Motion seconded by Councilmember Hagen and carried.

7) Motion by Councilmember Syverson to approve the Treasurer's Bond Certificate. Melissa Finseth was duly appointed treasurer on May 23rd, 2016, and her official bond was fixed by the Council of McIntosh at \$200,000.00. Motion seconded by Councilmember Simonson and carried.

8) Councilmember Syverson presented the resolution to grant Toby Strom, Mayor, and Melissa Finseth, City Clerk/Treasurer of McIntosh, as legal contract signatories for the Greater Minnesota Small Cities (Tier II Cities) Housing Aid Grant Program Contract. Resolution was seconded by Councilmember Simonson. Councilmembers voting in the affirmative: Hagen, Simonson, Strutz and Syverson. Councilmembers voting in the negative: None.

9) Motion by Councilmember Syverson to authorize Melissa Finseth, City Clerk/Treasurer, as Housing grantee representative. Ms. Finseth will be the primary point of contact in connection with the Housing grant contract. Motion was seconded by Councilmember Hagen and carried.

10) Motion by Councilmember Syverson to approve the remaining November bills in the amount of \$6,752.38. Motion was seconded by Councilmember Hagen and carried.

11) Motion by Councilmember Syverson to adjourn the meeting at 6:04. Motion was seconded by Councilmember Simonson and carried.

Next meeting will be held: January 8, 2026